



THE GREVILLE PRIMARY SCHOOL

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Headteacher: Mr. D Steele

21st April 2026

Dear Parents and Carers,

A very warm welcome to The Greville Primary School. We are delighted that you and your child will be joining our school community and look forward to supporting you at the start of this important new chapter. Beginning school is a very special milestone, and we are proud to welcome you to our Outstanding Early Years Department (Ofsted 2025). Here, we are committed to providing a nurturing, stimulating and happy environment in which every child can thrive.

You will soon receive an email with a link to our online registration portal - Applicaa. Please take the time to complete the form in full, as it is an important part of the admissions process. The information will support your child's transition and be used for school records while they are enrolled at The Greville. Below are some key dates for your diary.

Welcome to Reception Evening

Tuesday 30th June 2026

5:30pm – 6:00pm: Information session, class allocations and sign-up for 'Meet the Teacher' appointments

6:00pm: Presentation – *Life in Reception*

During the evening, we will share key information to help you prepare for the first few weeks of school. You will find out which class your child will be in and have the opportunity to book a 'Meet the Teacher' appointment.

If you are unable to attend, the presentation will be available on our website. Our PTA will also be there on the evening with pre-loved uniform for sale and information about upcoming events.

Settling-In Sessions

To help your child feel confident and comfortable in their new environment, we have arranged the following sessions:

Wednesday 1st July

Enjoy listening to a story with your child and their new class teacher. You will be able to see the classrooms and meet other children and parents that will be in their class.

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Stay and Play Session

- **Friday 3rd July** *or*
- **Monday 6th July**

(Your allocated date will depend on your child's birth term — please see the 'dates for your diary' grid for more info.)

These sessions give your child the opportunity to explore their classroom, meet their teacher and begin forming friendships. During the Stay and Play session, parents and carers are invited to remain on site for tea or coffee and take the opportunity to meet other new families.

Starting School

The new school year begins on **Monday 7th September**.

Children will start with a half-day session to help them settle into routines, with their first full day in school on **Friday 11th September**.

We believe that these events will help make the transition into Reception a happy and positive experience. We very much look forward to meeting you and working in partnership to give your child the very best start to their school journey.

With warmest wishes,

Mrs M Cushnie (Assistant Headteacher)

Ms R Prior (Reception class teacher)

Overview and dates for your diary

Date	Event	Time	Other info
Tuesday 30 th June	New to Reception Information Evening (in main school hall)	Doors open at 5:30pm for a 6pm start	Sign up for 'Meet the Teacher' slot Take 'all about me' page to complete with children at home and bring in on stay and play.
Wednesday 1 st July	Story Time with your teacher	9.30am – 10.15am	Sessions are held in the Reception classrooms Parents/Carers invited to stay and listen to the story too.
Friday 3 rd July	Stay and Play session Autumn/Spring children (1 st September – 28 th February)	1.30pm – 2.30pm	Sessions are held in the Reception classrooms Parents to remain on site (PTA tea and coffee)
Monday 6 th July	Stay and Play session Spring/Summer children (1 st March – 31 st August)	1.30pm – 2.30pm	Sessions are held in the Reception classrooms Parents to remain on site (PTA tea and coffee)
Wednesday 2 nd September	Teddy Bear's Picnic (on school field, weather dependent)	2.00 – 3.00pm	A chance to meet teachers and other families joining reception. PTA pre-loved uniform will be on sale. More information to follow. Coffee van on site!
Thursday 3 rd September	Meet the Teacher	9.00am – 3.00pm	Sign up during June's Information Evening If you forget your time, just call us
Friday 4 th September	Meet the Teacher	9.00am – 3.00pm	Sign up during June's Information Evening If you forget your time, just call us
Monday 7 th September	Reception children's first morning/ afternoon in school	Bumblebees - 8.45am – 11.30am Caterpillars – 1:00-3:15	Gate open at 8:30, classroom open at 8:45 and doors shut at 8:55am (If you arrive after this time, doors will be closed and you will need to go through the office. This will be marked as late on the register.)
Tuesday 8 th September	Children in school for the morning/ afternoon	Caterpillars - 8.45am – 11.30am Bumblebees – 1:00-3:15	

Wednesday 9 th September	All reception children in school for lunch	8.45am – 1.00pm	
Thursday 10 th September	All reception children in school for lunch	8.45am – 1.00pm	
Friday 11 th September	All reception children in school full time from today	8.45am – 3.20pm	Option for Summer born children/ SEND (1 st April – 31 st August) to finish at 1pm